

CIO Council Meeting Minutes
March 31, 2005

The regular March meeting of the Iowa CIO Council was held at the Grimes Building Conference Room from 1:00 – 3:00 p.m.

Introductions: Judy Peters welcomed everyone and new introductions for Kerry Carman of Finance Authority and Kay Anderson of Agriculture were noted.

Comments were made that replacements are needed for Roger Johnson and Ron Pothast, but no names mentioned yet.

CIO Council Subcommittee Updates

Security (Larry Grund reported):

1. Committee last met on March 14th, with good attendance.
2. The topics of discussion were the List Survey and the Security Policy Worksheet. Greg Fay will be reviewing these items.
3. Review of the Computer Security Incident Response Guide. This is to help address issues of responsibility in cases of security incidents/emergencies. ISO is going to review the existing phone tree and keep it updated. This is intended to be a very collaborative effort and ISO just initiating progress. The role of this team would be to manage any security incident, e.g. a control center, in case of critical issue.
4. Open forum topic was VPN technology. Currently, it seems to be the “hot” topic for the future. Discussion of looking at various VPN technologies and molding technologies into a standard for JCIO, with goal of saving money.

Education and Emerging Technologies (Laura Roeder-Grubb reported):

- Committee did not formally meet, but used the ASAP demo in place of one.
- ASAP and Adobe reps were here on March 29th to demo EWay (online purchasing, reports and price quotes), eSMART (asset management tool), and Acrobat 7.0. Good turnout for the sessions, and feedback was to bring Adobe back for a longer demo of Acrobat 7.0. Roeder-Grubb is working on coordinating this effort.
- EETC is also working on having Business Objects and ASAP reps in on April 12th, from 9:00-10:30 in 4th floor conference rooms of Hoover. This is to help strategize for future uses of Business Objects and Crystal Reports. All are welcome.
- Good reviews and attendance for the ISO Cyber Security Trainings. Currently beta testing web-based application with hopes of completion by the end of April. Department trainings start in April as well.

Strategic Planning and Architecture Committee (SPAC) (Steve Gast reported):

- Committee has not met recently
- Have completed the review of desktop and OS standards
- They are working on meeting for four (4) other standards:
 1. email
 2. email naming
 3. calendaring
 4. common directory

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- Direction is to document current practices (where are we at today?) and look at how are things implemented. None of the current standards of the above 4 have been fully implemented to-date.
- Need to identify issues and non-compliance, what's permissible, what's not permissible, and any new information regarding these issues.
- Larry Murphy was at Technology Customer Council (committee that sets pricing/rates) and there was discussion that Model 3 and 4 customers were taking more time to administer and that rates will be going up. No one was sure what the issue was, but that more information from ITE was needed on this issue.

Communication

- No report
- Note: Wes Hunsberger is going to be helping the communication lines from the JCIO to CIOs.

Standards Review: (Stratemeyer and Gast)

PC and OS standards have passed the review period. No comments that would require another period of time or edit had been received.

Motion by Steve Gast to pass the two current standards proposed (PC and OS).
RJ Hellstern seconded. No discussion. Motion passed unanimously.

Question was raised as to whether CIO Council wanted to add anything to the standards process or format. CIO Council will be reviewing the 4 standards by SPAC soon (email, calendaring, common directory), and will proceed accordingly.

Gillespie:

Keep CIO Council engaged in JCIO happenings. To help improve communications of JCIO to other agencies Wes Hunsberger will help with this effort.

HF972 (establishing Tech. Gov. Board) is expected to go to floor of House. No opposition. This will eliminate ITC.

Projects:

1. Currently evaluating the alternatives for data centers. Data Center Team is looking at moving to a Class 3. Subcommittees for mainframe and servers are being established.
2. Went out to bid for PC standard.
 - \$550 is the lowest bid, from HP
 - Analysis to be done by April 6th, and sent out to the agencies for comments.
 - Pricing is looking attractive, and savings are there for agencies to participate.
3. Consolidation of Object Codes for Technology-Went from 170 to 30 does. Will be much easier for accounting.
4. Portfolio Management/Project Management (Gast lead on this) --
 - What are practices today? Want to improve what we do to build toward portfolio management. Looking at free evaluation tool from Project Management Institute to do analysis and road map for improvement of communication.
 - Will be a couple of weeks yet before there is a project scope with milestones.

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- 3-5 agencies will be asked to participate in “pilot”.
 - Goal: Where are the benefits?
5. Some agencies are being queried on software products (e.g. Oracle).
- Finding out that maintenance costs are different in the agencies using. Hoping to get lowest cost possible.
 - Did the same with Passport, and did get some savings. Participation is welcome as agencies see fit.

Pooled Technology/ROI (Gillispie)

New TGB would eliminate ITC, which review ROI's in the past

There have been complaints about the forms. ITE is trying to make it easier, not harder to complete. This is also a topic for JCIO

Plan is to still have CIO Council score applications.

Feedback/comments are to go to Gillispie by **April 15th**.

Some of the feedback at the meeting follows:

- Hard for agencies to “guess” at funding a year in advance.
- Would like effort to have a summary that was not scored.
- Would like to streamline questions—lots of answers see to show up multiple times.
- Budget Justification.
- For multi-year projects, show documentation/review of benefits of what's happened previously (success).
- Discouraged by the process. Lots of effort with no “reaping of benefits”, and no feedback on application.

Discussion of asking for appropriation to legislature. Option to present all projects, then prioritize after funding allocation is made. Would still do oral presentations to Governance Board.

Jacobs recommended letting current ROI process “ride” one more year, with minimal changes.

DAS IT Billing Presentation (Sturm/Harmeyer and team)

CRM Billing Solution will start July 2005.

New eDAS stemmed from problems/concerns with PACE billing.

In the process, billing software was upgraded

eDAS is a web-based solution (no more paper bills will be sent to agencies).

One monthly bill with drill down capabilities.

Will be received in the first 10 days of each month.

User training will be in May.

Expected start date of July 1.

Meeting adjourned.

Attendees of the March 31, 2005 CIO Council Meeting

CIOs Attending:

Last Name	First Name	Agency
Anderson	Kay	IDALS
Anthony	Dale	DPH
Carman	Kerry	IFA
Erickson	Erwin	Auditor
Gast	Steve	DOT
Gillispie	John	DAS
Grund	Larry	DPS
Halterman	Evelyn	ILOT
Hellstern	Robert	IVH
Jacobs	Richard	IDR
McLaughlin	Timothy	DIA
Finnegan	Joe	DHS
Murphy	Larry	Judicial
Naples	JoAnn	DNR
Peters	Judy	IWD
Roeder-Grubb	Laura	Human Rights
Tack	Lee	Ed
VandeWall	Kevin	DOC

Others Attending:

Last Name	First Name	Agency
Fay	Greg	DAS-CISO
Stratemeyer	Carol	DAS
Tritch	Lorrie	DAS-ITE